

**Activity 9: Post-workshop Evaluation**  
**We're Ready! Instructional Plan v.2**

<b>Session title:</b> Activity 9: Post-workshop evaluation
<b>Date &amp; time:</b> 3-3:15 1-2 minutes of instruction and handing out materials (print for those who do not have phone to complete survey online) 10- minutes for filling out survey
<b>Presenter:</b>
<b>Description of learning activity:</b> See pre-workshop survey sheet.  For post-evaluation survey questions regarding specific Activities, those sections will be filled out by participant after each respective Activity.
<b>Learning objectives:</b> To evaluate the effectiveness of the workshop in order to assess the success of the We're Ready! Pilot Project.
<b>Instructional techniques:</b> Read instructions.
<b>Speaking points:</b> (Please take a seat). Now we will move onto the post-workshop survey which is much shorter than the earlier survey. The instructions are the same as before. You have until 3:15 to complete the survey). Once you have completed the survey, feel free to get up and move around, you can put the survey on this [have designated spot for completed surveys] table. Does anyone have any questions?  <i>Once completed survey...</i>  It's 3:15 so please wrap up your survey. Once again, thank you for providing feedback. And on behalf of the workshop organizers, I would like to thank you for taking time out of your busy schedules to participate in this pilot project. We hope that it has given you the tools to be better prepared for a variety of disasters as a community and perhaps even as a household. It was great meeting you all and have a nice evening.
<b>Demo activity details:</b> See post-workshop survey for details
<b>Assessment plan:</b> Pre-workshop and post-workshop surveys will be collected by us and analyzed. Results will be aggregated, summarized and provided to workshop organizers. The results will also be used to

further improve the We're Ready! Project.

**Estimated duration of activity:**

15 minutes

**Instructor (I) and participant (P) resources/materials:**

I - Timer visible to all participants

I- 5 printed surveys and pencils to distribute to participants

I - Write Mentimeter website link on whiteboard during set-up

**Volunteers required (# and specific expertise?):**

Any volunteers to hand out surveys and pencils.

**Facilities required:**

Tables, chairs, covered building, room with proper acoustics

**Additional notes:**

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