

Activity 1: Baseline Survey
We're Ready! Instructional Plan

Session title: Pre-workshop (Baseline) Survey
Date & time: 9:30 – 9:40 2 minutes of instruction and handing out materials 8 minutes for filling out survey
Presenter:
Description of learning activity: Participants are asked to sit at tables. Explain there are 2 formats for the survey: 1. Online which can be completed via phone and 2. Written. The basic aspects of the instructions are provided about the survey (by Eva) including pointing to Mentimeter website link on board while someone else hands out surveys and pencil.. Participants fill out survey. Participants are asked to give completed surveys to one person at the table, who is then asked to give to a workshop organizer (Eva).
Learning objectives: To evaluate the effectiveness of the workshop in order to assess the success of the We're Ready! Pilot Project.
Instructional techniques: Ask them to read over the instructions and fill out survey
Speaking points: (Please take a seat). Before we jump into the activities, there is a survey to fill out. We will also do a survey after the activities just before we finish up for the day. There are 2 formats for the survey: 1. Online which can be completed via phone which is through Mentimeter and the website link is on whiteboard (point out) and 2. Written which we will hand out if you cannot access the online one - raise your hand if you need a written form. The purpose of the survey is to determine whether the We're Ready! workshop was effective based on what we set out to do (purpose, goal, etc). Additional information is also gathered to gain a better understanding about participant's risk awareness, experience with major emergency or disaster, emergency preparedness behaviours, social connections, and confidence in knowing what to do in an emergency. The information you provide is very valuable and will help us improve the workshop in the future. Participating in the survey is voluntary. Please do not need to put your name or contact information on the survey.

You have about 10 minutes to complete the survey so please wrap up around 9:40

If you are not sure about how to answer a question or the wording of a question, don't hesitate to ask us.

Are there any questions before we get started?

Once completed survey...

It's 9:40 and it seems most people are finished with the survey. When you are finished please pass them to a designated person in your group. Eva will then collect the surveys from them. Thank you again for taking the time. Now for some fun activities!

Demo activity details:

See pre-workshop survey for details

Assessment plan:

Pre-workshop and post-workshop surveys will be collected by Eva and analyzed. Results will be provided to workshop organizers. The results will also be used to further improve the We're Ready! Project.

Estimated duration of activity:

10 minutes

Instructor (I) and participant (P) resources/materials:

I - Timer visible to all participants

I - website link for Mentimeter survey

I- 20? printed surveys and pencils to distribute to participants (option: scantron sheets) and hopefully the rest will use the online version of the survey

Volunteers required (# and specific expertise?):

Any volunteers to hand out surveys and pencils.

Facilities required:

Tables, chairs, covered building, room with proper acoustics

Additional notes:

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